



Your PD Challenge Week #4

A personal challenge in these challenging times...

We want you to feel **Educated**, **Inspired** and **Empowered** and simply, we want to challenge you. Over the next four weeks, we are going to take you on a professional development journey.

This week we are focussing on **Effective Assessment**. Don't forget to add the PD you complete to your Trainer and Assessor Profile.

We would love to follow your journey, share your knowledge, industry insight or 'aha!' moments via social media with the hashtag **#VelgChallenge**.

PD Challenge Calendar

Week #4

Your Velg Training Membership includes a vast array of relevant and meaningful resources that are completely **free**. Therefore, this PD Challenge will be a personal commitment to take some time to explore the vast array of resources you have available at your fingertips. We will be publishing a new topic each week for you to dive into. This week we are focussing on **Effective Assessment**.

HOW TO USE THIS CALENDAR...

We have linked Monday – Thursday to the relevant activity for your added convenience.

1. Ensure you are logged into your Velg Training account
2. Click on the day you want to focus on, you will be taken directly to the resource
3. Print this resource out! Take notes, jot down ideas, keep it for later reference - whatever works for you.

	Monday	Tuesday	Wednesday	Thursday	Friday
	Standards at a Glance	Knowledge Hub	VelgCast or Template	Webinar	Reflect
WEEK 1	Educate yourself on Clauses 1.1 – 1.4	Explore the topic Training and Assessment Strategies	Download your free TAS template for a quick sense-check	Watch the webinar: 'Documenting the Volume of Learning in the TAS'	OPTIONAL EXTRA Take some time to reflect on your week
	TRAINING AND ASSESSMENT STRATEGIES (TAS)				
WEEK 2	Review Clauses 1.5 – 1.6 on Engaging Industry	Discover the topic Industry Engagement	Download your free Record of Industry Engagement template	Watch the webinar: 'Industry Engagement: Informing vs Validating'	OPTIONAL EXTRA How did you go this week? Take some time to reflect
	INDUSTRY ENGAGEMENT				
WEEK 3	Explore Clause 1.7 on Supporting Learners	Analyse the Knowledge Hub topic Learner Support	View the VelgCast: 'Consistency in assessment and why it is important'	Watch the webinar: 'Reframing Our Look at Learning'	OPTIONAL EXTRA Take some time to reflect on your week
	SUPPORTING LEARNERS				
WEEK 4	Understand Clauses 1.8 – 1.12 on Effective Assessment	Spend some time engaging with the topic Assessment Systems	View the VelgCast: 'Consistency in assessment and why it is important'	Watch the webinar: 'Designing Compliant Assessment Tools'	OPTIONAL EXTRA YOU DID IT! Reflect on your last week, we hope it went well
	EFFECTIVE ASSESSMENT				

NOTES / Monday Week #4

Standards at a Glance

Understand Clauses 1.8 – 1.12 on Effective Assessment

KEY POINTS

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NOTES

REFLECT

What essential steps are required of an RTO, regarding assessment effectiveness, in order to meet the requirements of the Standards?

NOTES / Tuesday Week #4

Knowledge Hub

Spend some time engaging with the topic **Assessment Systems**

KEY POINTS

- [illegible]

NOTES

REFLECT

Does your RTOs assessment system include all of the suggested elements? Is it easy to follow and understand?

NOTES / Wednesday Week #4

VelgCast

View the VelgCast: 'Consistency in assessment and why it is important'

KEY POINTS

NOTES

- [illegible]

REFLECT

What techniques does your RTO utilise to support assessors to achieve consistency?

NOTES / Thursday Week #4

Webinar

Watch the webinar: 'Designing Compliant Assessment Tools'

KEY POINTS

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NOTES

REFLECT

In order to meet the Principles of Assessment and Rules of Evidence, what is an assessment tool required to contain?

WEEK #4 REFLECTION

Effective Assessment

The opportunity to reflect on our experiences is vital to the learning process. We want to encourage you to take charge of your own learning by sharing your accomplishments, struggles, or even moments of confusion.

Becoming aware of your newfound skills, whether it be a more refined understanding or perhaps an 'aha!' moment can help facilitate a deeper application of your learning. **This should take no more than 10 minutes.**

MOST ENJOYABLE

INTERESTING DISCOVERIES

AREAS FOR IMPROVEMENT

MOST CHALLENGING

HOW ARE YOU FEELING TODAY?

*WOOHOO! You did it. Thank you for partaking in our May PD Challenge.
Don't forget to add the PD you complete to your Trainer and Assessor Profile.*