



Your PD Challenge Week #1

A personal challenge in these challenging times...

We want you to feel **Educated**, **Inspired** and **Empowered** and simply, we want to challenge you. Over the next four weeks, we are going to take you on a professional development journey.

This week we are focussing on **Training and Assessment Strategies**. Don't forget to add the PD you complete to your Trainer and Assessor Profile.

We would love to follow your journey, share your knowledge, industry insight or 'aha!' moments via social media with the hashtag **#VelgChallenge**.

PD Challenge Calendar

Week #1

Your Velg Training Membership includes a vast array of relevant and meaningful resources that are completely **free**. Therefore, this PD Challenge will be a personal commitment to take some time to explore the vast array of resources you have available at your fingertips. We will be publishing a new topic each week for you to dive into. This week we are focussing on **Training and Assessment Strategies (TAS)**.

HOW TO USE THIS CALENDAR...

We have linked Monday – Thursday to the relevant activity for your added convenience.

1. Ensure you are logged into your Velg Training account
2. Click on the day you want to focus on, you will be taken directly to the resource
3. Print this resource out! Take notes, jot down ideas, keep it for later reference - whatever works for you.

	Monday	Tuesday	Wednesday	Thursday	Friday
	Standards at a Glance	Knowledge Hub	VelgCast or Template	Webinar	Reflect
WEEK 1	Educate yourself on Clauses 1.1 – 1.4	Explore the topic Training and Assessment Strategies	Download your free TAS template for a quick sense-check	Watch the webinar: 'Documenting the Volume of Learning in the TAS'	OPTIONAL EXTRA Take some time to reflect on your week.
WEEK 2	TOPIC #2 Industry Engagement				
WEEK 3	TOPIC #3 Supporting Learners				
WEEK 4	TOPIC #4 Effective Assessment				

NOTES / Monday Week #1

Standards at a Glance

Educate yourself on Clauses 1.1 – 1.4 (TAS)

KEY POINTS

NOTES

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REFLECT

Are there any areas that should be covered in the TAS you weren't aware of?

What topics might you need further clarification on?

NOTES / Tuesday Week #1

Knowledge Hub

Explore the topic Training and Assessment Strategies

KEY POINTS

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NOTES

REFLECT

How does your RTO document their TAS? Is it transparent and methodical?

NOTES / Wednesday Week #1

Template

Download your free TAS template for a quick sense-check

KEY POINTS

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NOTES

REFLECT

Are there any components of the template that you already have in your TAS?
Or some that you didn't?

NOTES / Thursday Week #1

Webinar

Watch the webinar: 'Documenting the Volume of Learning in the TAS'

KEY POINTS

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NOTES

REFLECT

When you look at your own TAS, do you think it adequately reflects the amount of training and volume of learning?

WEEK #1 REFLECTION

Training and Assessment Strategies (TAS)

The opportunity to reflect on our experiences is vital to the learning process. We want to encourage you to take charge of your own learning by sharing your accomplishments, struggles, or even moments of confusion.

Becoming aware of your newfound skills, whether it be a more refined understanding or perhaps an 'aha!' moment can help facilitate a deeper application of your learning. **This should take no more than 10 minutes.**

MOST ENJOYABLE

INTERESTING DISCOVERIES

AREAS FOR IMPROVEMENT

MOST CHALLENGING

HOW ARE YOU FEELING TODAY?...

Week #1 is now complete. Awesome work!

Don't forget to add the PD you complete to your Trainer and Assessor Profile.