



Currency Activities Available to You!

Leonie Davis

Velg Training





ABOUT ME

Worked with Velg Training from its inception for 8 years, providing QLD Schools and RTO consulting services, developing and delivering professional development workshops and webinars, as the Director of Client Services until 2012.

Worked at a private RTO specialising in Traineeships, RPL, and diploma-level training products, as QLD State Operational Manager and Director of Learning and Development.

Returned to Velg Training in 2017 as Director of Operations.

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WEBINAR OVERVIEW

01

Currency
requirements

02

Velg Training & our
Membership
Program

03

Free PD

04

Other PD options

Trainer & Assessor Requirements

	Industry Skills and Knowledge	Vocational Education and Training (VET)
Competence	Industry Credential OR equivalent (e.g. Diploma, work experience) (Clause 1.13a)	Trainer and Assessor Credential (e.g. TAE) (Clause 1.14)
Currency	Industry work placement, current application of skills and knowledge (Clause 1.13b)	Maintaining currency as a VET Trainer and Assessor (Clauses 1.13c/1.16)

Maintaining Currency

Clause 1.13c

“.... the RTO’s training and assessment is delivered only by persons who have **current knowledge and skills** in vocational training and learning **that informs** their training and assessment. “

Clause 1.16

“The RTO ensures that all trainers and assessors **undertake professional development** in the fields of the **knowledge and practice of vocational training, learning and assessment** including **competency-based training and assessment.**”

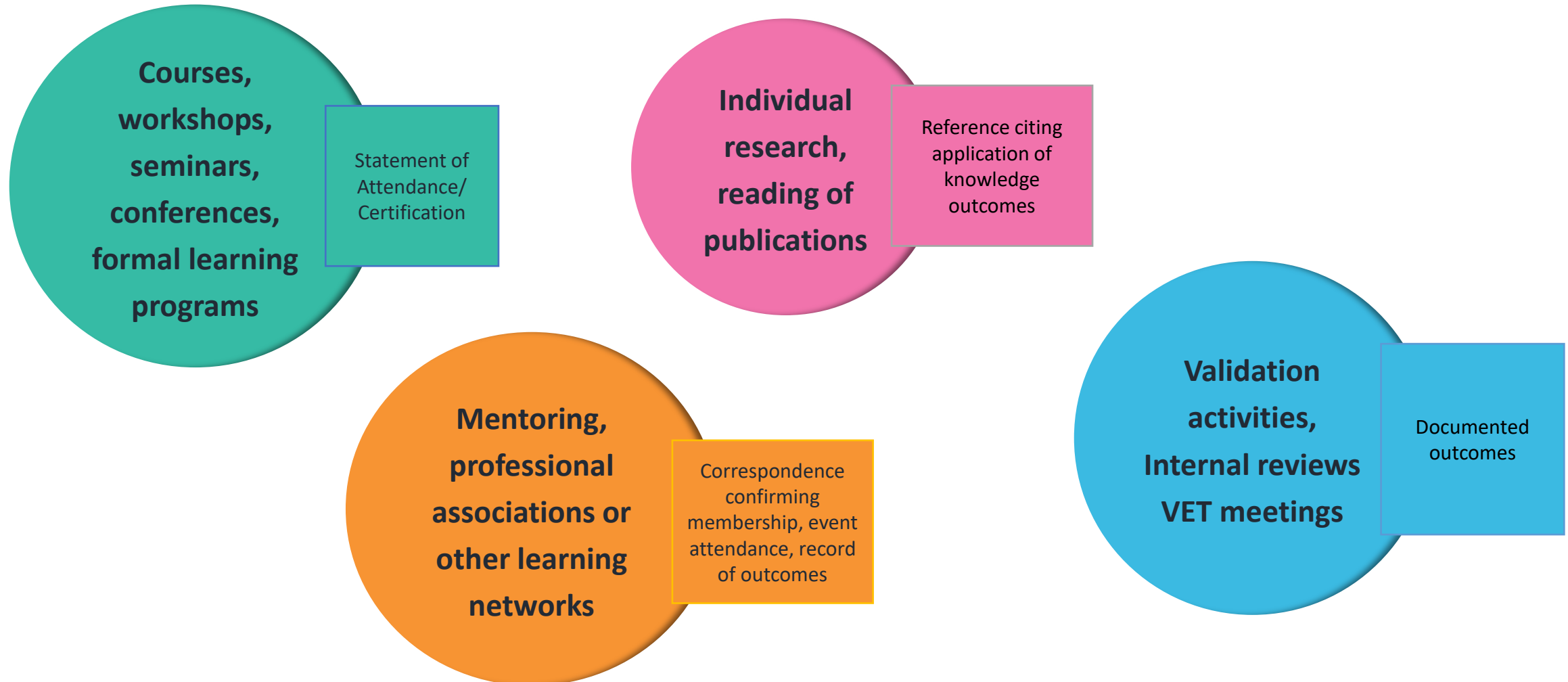
Source: Standards for RTOs 2015: <https://www.legislation.gov.au/F2014L01377/latest/text>

Maintaining Currency

**That is maintaining up to date knowledge and skills
as a practitioner of VET training and/or assessment**

irrespective of the vocational training area (subject) you deliver and/or assess.

VET Currency Activities



Velg Training & our Membership program



Established in April 2003, Velg Training is Australia's leading provider of Vocational Education and Training (VET) professional development and support services.

We are a small family business with a large national footprint.

Our Vision is to *Educate, Inspire and Empower* the VET community.

Topic	FREE VelgCasts – topic headings below multiple inside each	FREE Fact Sheets – topic headings below multiple inside each	Velg2Go Online Courses	Webinar Recordings Available	Upcoming Live Events
Compliance Generally (for those responsible for compliance within the RTO)	VET Legislation and Frameworks Management Compliance Governance	- For Compliance of management of RTO processes - For understanding the National VET System	V2G01 – The VET Quality Framework & Standards V2G02 – Effective RTO Management Practices V2G08 – Assessment: Essential systems and applications	The Most Common Compliance Questions – FREE The Impact of Non-Compliant Practice Marketing Compliance: Reviewing and monitoring material Coaching Companion program Year long program - one webinar per month – almost finished – Can still purchase the recordings	Trainers and Assessor Compliance Essentials Third Party Arrangements Changes in the VET Sector and What They Mean to Me as a Manager
Assessment & Training and Assessment Strategies (good for L&D/Curriculum Developers)	Assessment and Competency	For Training and Assessment	V2G08 – Assessment: Essential systems and applications V2G09 – Assessment: Designing for Competence	Key Features of a Quality Assessment Tool – FREE Self Assuring Your Assessment – FREE Design: Design of Training & Assessment Strategies & Industry Consultation	Creating Best-Practice Training & Assessment Strategies Practical Strategies to Improve Online Assessment Engagement and Completions
RTO Administration (specific for those responsible for Administration in the RTO)	Student Administration	For RTO Administration	NA – coming soon (soon to be released will be 3 modules specific to administrators)	Administration: Recordkeeping: What to keep and why it's so important! Administration: Enrolment: Entry requirements & students support needs Credit Transfer: Getting it right! What Auditors are Looking for in Completed Student Files Coaching Companion program Year long program - one webinar per month – almost finished – Can still purchase	Trainers and Assessor Compliance Essentials

Our Membership program

Velg Training Membership has been designed to help RTO Managers, Compliance Managers, Administrators and Trainers and Assessors.

Our Members get access to programs and resources that save you both time and money.

MEMBERSHIP BENEFITS

-  Free monthly Members Lunchbox Live PD Webinars + Statement of Attendance
-  Access to past Members Lunchbox Webinar recordings + Certificate of Completion within 60 minutes
-  FREE 15-Minute Compliance Chats with our VET Experts
-  Access to over 80+ VelgCasts videos
-  A Velg Help video library
-  Discounted templates, webinars & event registrations
-  A fortnightly eNewsletter & bi-annual eZine
-  Access to our members-only Knowledge Hub

Free PD

- Live webinar events
(Monthly Member Lunchbox Webinars)
- Library of 24 past MLB recordings
(access anytime)
- Fact Sheets
- VelgCasts
- Standards at a Glance
- Journalled PD Challenge



Certificate of Membership

This is to certify that
DMS Maritime Pty Ltd T/A
Serco Defence is a **Corporate**
member of Velg Training Pty
Ltd

Michelle Weaver
Chief Executive Officer

Valid Until: 16 November 2024

Member Lunchbox Webinars



Current Events

All Conferences Webinars Velg2Go Free

23
SEP

September Members Lunch Box - Beyond Compliance: Unlocking the Potential of Continuous Improvement

23 Sep 2024

The September MLB focuses on continuous improvement and its quintessential role in ensuring your training organisation is highly agile, compliant and driven by a culture of innovation and excellence in training outcomes.

#WEBINARS

09
OCT

RECORDING: How You Can Get the Most Out of the Enhanced Training.gov.au

9 Oct 2024

Due to popular demand the live event is now at capacity. This option will allow you to receive a copy of the recording post event.

#WEBINARS

Library of recordings

Simply click on each topic and you will be taken to the relevant page that is filled with information, templates, samples, products VelgCasts and links.

We have broken down our Knowledge Hub into primary function areas to support varying roles and activities in an RTO that are easy to understand.

[Click here to access the FREE 4 week PD Challenge for Trainers/Assessors](#)

[Click here to book your free Compliance Chat with an expert!](#)



Research and Reports

Quick links to the latest research and reports from the VET Sector

Provider Links

2024
2023
2022
2021
2020
2019 -



Access Your Free Member PD and Resources Here

Here are some quick links to help you access your Member benefits!

[Compliance Chats](#)

[Fact Sheets](#)

[Members Administrator Toolbox](#)

[Members Lunchbox Webinar Recordings](#)

[Reforms and Changes](#)

[VelgCasts](#)



National V

The VET sector in Australia is legislation, frameworks, orgar individuals that together, acc the Australian economy.

VET Legislation and Fram

- AQTF Framework - Vict
- VET Quality Framework
- Standards for Registe Organisations (RTOs)
- Coming - revised Star Training Organisation
- Australian Qualification



2024 NATIONAL VET
PD WEEK

(click on the titles below to access the recordings)

Month	Members Lunchbox Title
23 September 2024 (online via Zoom)	Beyond Compliance: Unlocking the Potential of Continuous Improvements Register Now
August 2024	GROW - Great Resources on [the] Web
July 2024	Conducting Sustainable Assessment Validation
June 2024	VET - Why do some private providers fail while others succeed?
May 2024	How to Destroy Training
April 2024	Financial Mastery for RTOs: Elevating Educational Excellence
March 2024	Building Blocks for Effective Educators
February 2024	ChatEQ - Emotional Intelligence + Effective communication
January 2024	Self-Assuring Your Assessment - Recording (recording from 2022)
December 2023	How to Properly Support Neurodistinct Students in Training and Education

Fact Sheets

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[Reforms and Changes](#)

[VelgCasts](#)

National VET System

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VET FACT SHEETS

We've taken the burden out of searching for information about the Vocational Education and Training (VET) Sector.

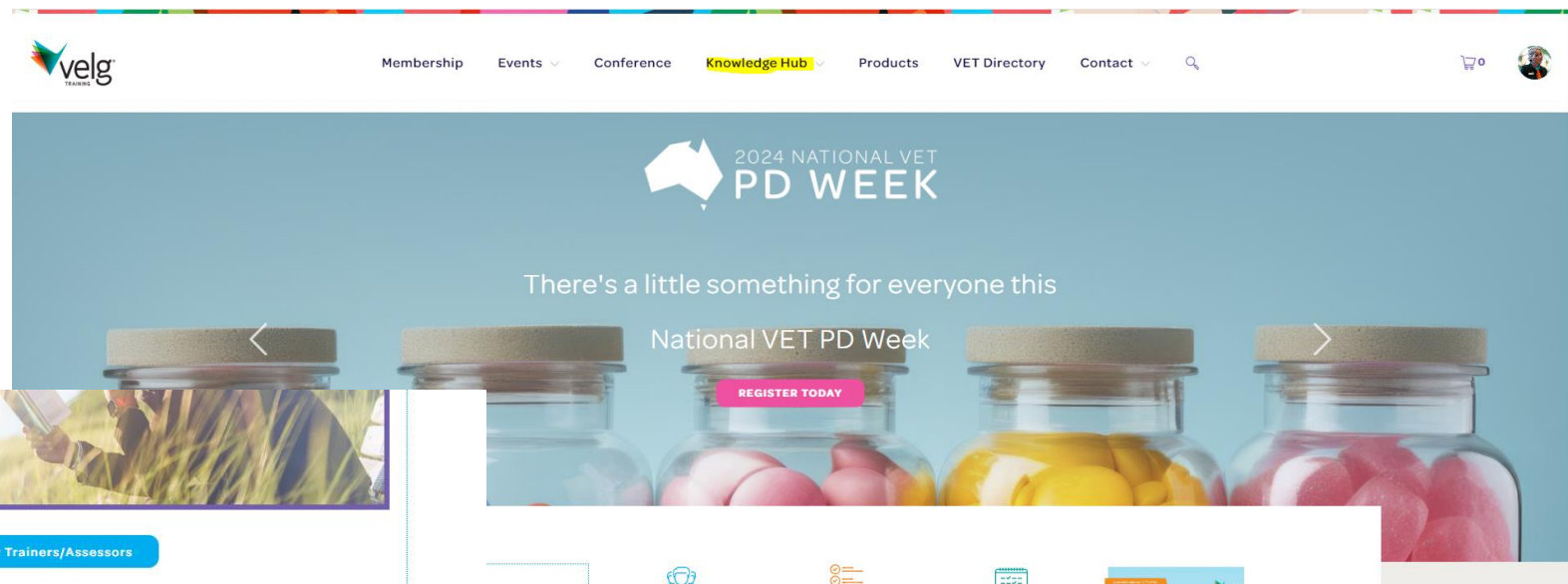
You can find quick links to our handy Fact Sheets below.

[NATIONAL VET SYSTEM](#)

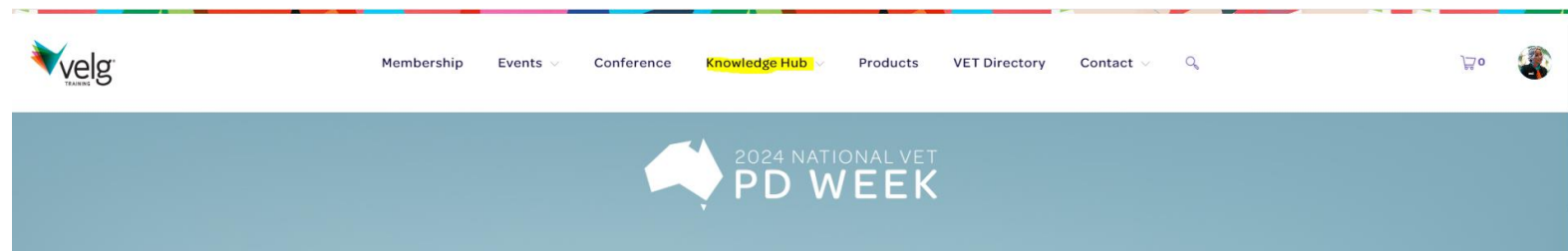
[RTO ADMINISTRATION](#)

[RTO MANAGEMENT](#)

[TRAINING AND ASSESSMENT](#)



VelgCasts



VelgCasts are short videos specifically designed to professionally develop those new to the sector, or those who are looking for a brief refresher.

If you've ever needed a quick fix of VET information or an easy way to gain that extra bit of PD then VelgCasts were made for you! Our VelgCasts have been tailored to specifically address some of the most sought after topics of interest within the VET industry.

Similar to a podcast, a VelgCast combines an audio clip with an accompanying video. It's almost as if you are watching a short and sharp presentation! With each VelgCast lasting no more than 12 minutes, the ability to understand key topics in short segments is right at your fingertips and there are more than 70 to choose from!

Simply click on a category below to see what's available.

DELIVERY OF
TRAINING

ASSESSMENT &
COMPETENCY

VALIDATION

ACSF VELGCAST
SUITE

OTHER VET LEGISLATION
& FRAMEWORKS

MANAGEMENT, COMPLIANCE
& GOVERNANCE

STUDENT
ADMINISTRATION

Standards at a Glance

Standards for Registered Training Organisations (RTOs) 2015 at a Glance

The Standards at a Glance resource prepared by Velg Training provides short VelgCasts on each clause within the Standards.

N.B. Statements of Attendance or Certificates of Completion are not available with Velg Training products as we cannot verify attendance/viewing. However, this can still be recorded as valid professional development (PD) in your Trainer/Assessor Profile and verified by your supervisor, RTO Manager or CEO (depending on the policies and procedures adopted by your RTO).

[VIEW STANDARDS](#)

[Download PDF](#)

Standard One

The RTO's training and assessment strategies and practices are responsive to industry and learner needs and meet the requirements of training packages and VET accredited courses.

Implement a comprehensive training and assessment strategy
(Clauses 1.1 - 1.4)

Engage with industry
(Clauses 1.5 - 1.6)

Support learners
(Clause 1.7)

Conduct effective assessment
(Clauses 1.8 - 1.12)

Employ skilled trainers and assessors
(Clauses 1.13 - 1.16)

Provide supervision of trainers where needed
(Clauses 1.17 - 1.20)

Employ experts to teach trainers and assessors
(Clauses 1.21 - 1.25)

Transition from superseded training products
(Clauses 1.26 - 1.27)

Standard Two

The operations of the RTO are quality assured.

Implement quality assurance strategies
(Clauses 2.1 - 2.2)

Monitor independent third parties
(Clauses 2.3 - 2.4)

Standard Three

The RTO issues, maintains and accepts AQF certification documentation in accordance with these

Provide secure certification
(Clauses 3.1 - 3.4)

Provide credit for prior studies
(Clause 3.5)

Meet requirements of the USI
(Clause 3.6)

Journalled PD Challenge

#VELGCHALLENGE



Membership Events Conference Knowledge Hub Pro

Search Knowledge Hub

Search...

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Please not
into effect
within the

Explore eZines Standards at a G

The Knowledge Hub is an intricately curated source of information that has been created for you, as a member of Velg Training. It has been hyper-linked for you to explore.

Simply click on each topic and you will be taken to the relevant page that is filled with information, templates, samples, products VelgCasts and links.

We have broken down our Knowledge Hub into primary function areas to support varying roles and activities in an RTO that are easy to understand.

[Click here to access the FREE 4 week PD Challenge for](#)

[Click here to book your free Compliance C](#)

It's Velg Training's mission to **Educate**, **Inspire** and **Empower** the Vocational Education and Training (VET) community and it's with this goal in mind that we have created our Professional Development Challenge.

Your Velg Training Membership includes a vast array of relevant and meaningful resources that are **completely free**. Therefore, this personal PD Challenge encourages you to invest in yourself each day for 4 weeks and to make a personal commitment to take some time to explore the resources you have available at your fingertips.

To help you through the challenge, we've created a nifty PD Challenge Resource for each week. This resource is conveniently linked to the daily activities and when you are **logged into your Velg Training account**, will take you straight to the source.

Week 1: Training and Assessment Strategies

A training and assessment strategy (TAS) is a documented plan for an RTO's direction regarding, and scope of, training and assessment activities that relate to a Vocational Education and Training (VET) qualification. Due to the importance of a TAS and its critical influence on **how** an RTO will conduct training and assessment we thought it was the perfect starting point for Week #1.

[ACCESS YOUR WEEK 1 RESOURCES HERE](#)

Week 2: Industry Engagement

Industry engagement adds authenticity to an RTO's training programs, their training and assessment materials, and to student outcomes. Integrating industry engagement at various stages of RTO operations is a must. It's also the focus of Week #2! Immerse yourself in Clauses 1.5 and 1.6 from the Standards for RTOs 2015. Brush up on the benefits of industry input and download your complimentary copy of the 'Record of Industry Engagement' template.

[DOWNLOAD YOUR WEEK 2 RESOURCES HERE](#)

Week 3: Learner Support

The *Standards for RTOs 2015* require RTOs to support and inform learners throughout their journey with the training organisation. Specifically, Clause 1.7 says the RTO must determine the support needs of individual learners and provide access to the support services necessary for the learner to meet the requirements of the training product as specified in training packages or VET accredited courses. As a trainer and assessor, what does this mean for you? What do you need to know and/do to be able to support your students?

In Week #3, the Velg Training Members PD Challenge is all about Learner Support. Revisit the Knowledge Hub to access an overview of what this could mean to your RTO, view the VelgCast that deals with diversity, and watch the webinar replay of 'Reframing Our Look at Learning'. You might be surprised at what a little reframing can do for your perspective!

[READY FOR WEEK 3? DOWNLOAD HERE](#)

<https://www.velgtraining.com/pages/pd-challenge>

Other PD options

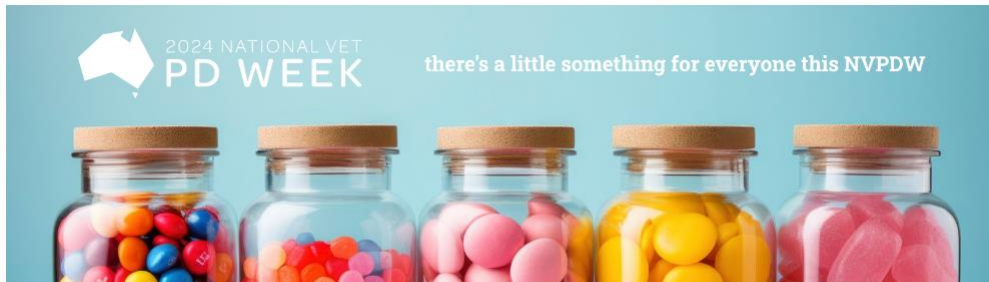
Special
Events

Webinars

Velg2Go

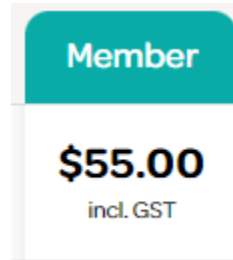
Recorded
Products

Special events

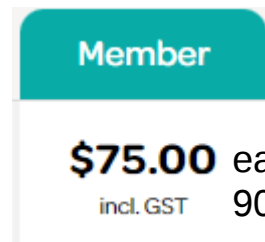


14 - 18 October 2024

<https://www.velgtraining.com/pages/nvpdw>



each
60-min webinars



each
90-min

TAE PD WEEK

2 – 6 December | Online

Designed specifically for Trainers and Assessors to assist them with meeting their ongoing trainer and assessor requirements.

TAE PD Week is back again! Created to align with components of a range of units of competency from the latest **TAE40122 qualification**, each webinar will relate directly to providing training and assessment in a competency based environment.



2 – 6 December 2024

<https://www.velgtraining.com/pages/tae-pd-week>

Special events

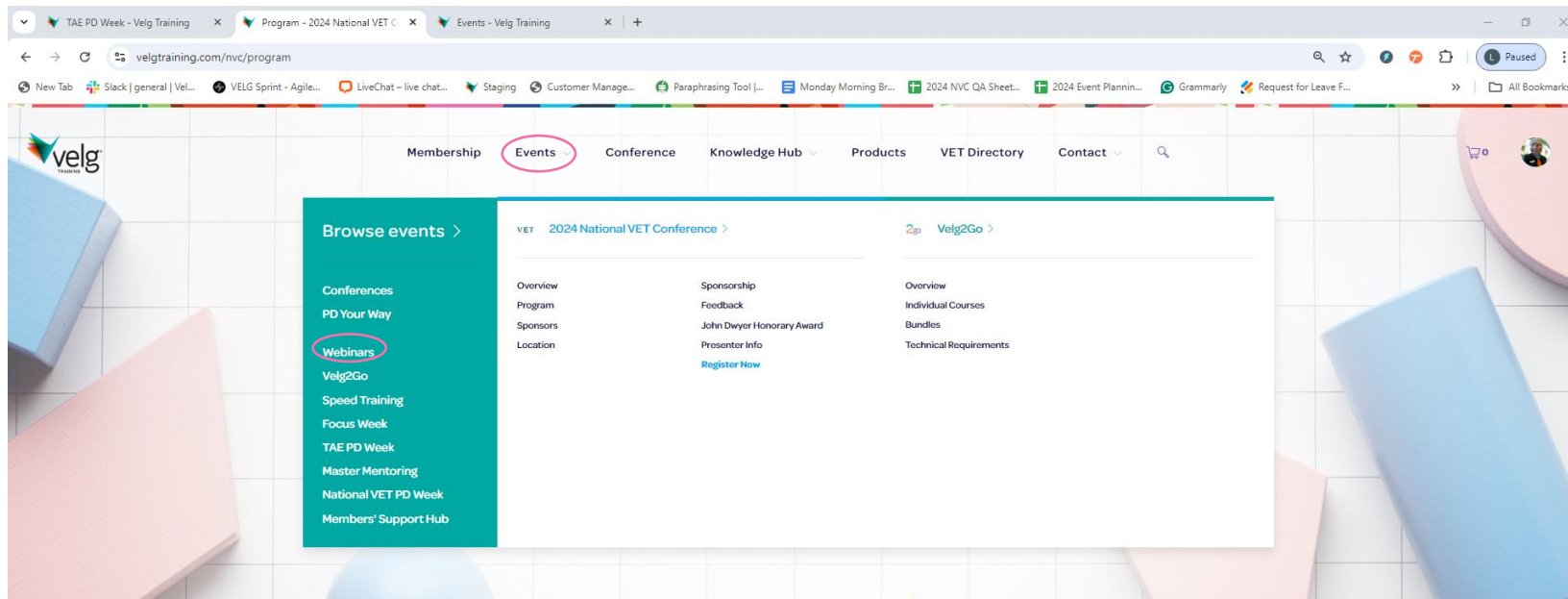


- Our 17th annual conference
- 800+ attendees
- 2 days
- 40+ sessions
- Access to recordings from all sessions for 3 months

Ticket type	Non-member	Member
NVC Face-to-Face Ticket (incl WF) 31 October & 1 November 2024	\$1695.00 incl. GST	\$1280.00 incl. GST
2024 NVC Recordings Only Ticket 31 October & 1 November 2024	\$995.00 incl. GST	\$770.00 incl. GST

<https://www.velgtraining.com/nvc/program>

Webinars



<https://www.velgtraining.com/search/events?query=%23Webinars>

Educate • Inspire • Empower

Velg2Go



Run each month
Independent online learning modules
90-minutes
\$90 (incl GST)

V2G01 VET Quality Framework and Standards

Learn the components of the VET Quality Framework with specific emphasis on the Current Standards for RTOs

90 MINUTE MODULE
- REGISTER NOW -

V2G03 Establishing Effective Trainer and Assessor Practice

Explore the role of Trainers and Assessors in meeting the requirements of an RTO (both in and out of the training room) and the purpose behind the tasks performed.

90 MINUTE MODULE
- REGISTER NOW -

V2G05 Training and Assessment Strategies and Practices

Explore the purpose behind strategies for training and assessment and documenting these to align with the practices in place at your RTO.

90 MINUTE MODULE
- REGISTER NOW -

V2G07

V2G02 Effective RTO Management Practices

Learn about the components of the RTO Manager's responsibilities and how critical they are to ensuring Effective RTO Management Practices

90 MINUTE MODULE
- REGISTER NOW -

V2G04 Marketing and Student Information

Understand a range of important and essential considerations when providing students with information about training products.

90 MINUTE MODULE
- REGISTER NOW -

V2G06 Industry Engagement Requirements and Strategies

Focus on industry engagement, the purpose behind the process, why it is essential and the impact it has on training and assessment services.

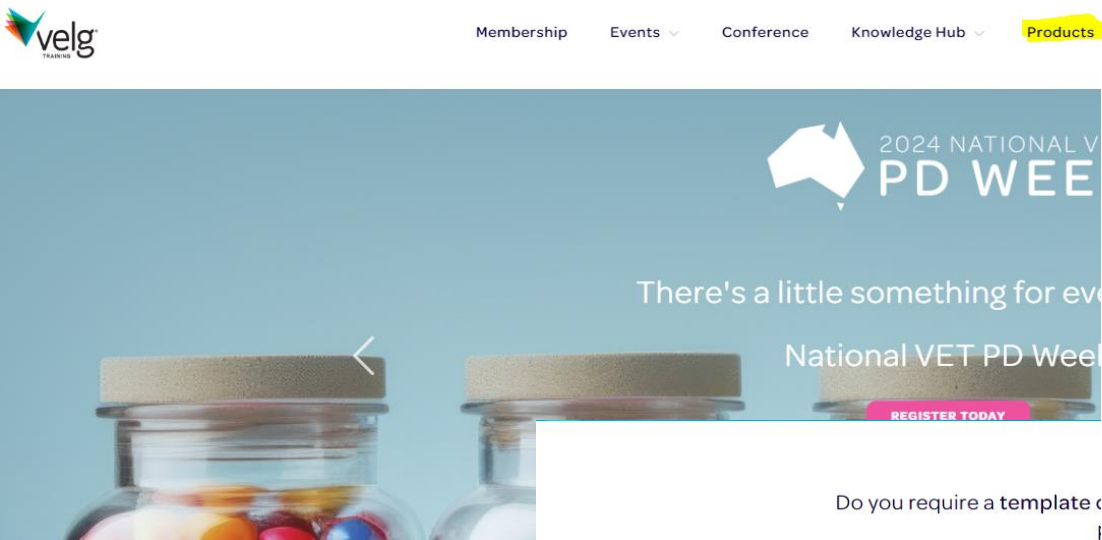
90 MINUTE MODULE
- REGISTER NOW -

V2G08

Assessment: Essential
systems and applications

<https://www.velgtraining.com/events/827/individual-courses-rpqtylb>

Product recordings



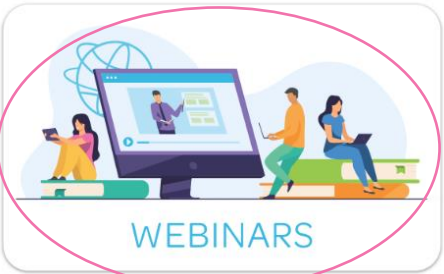
Our webinars cover a diverse range of topics, you can navigate to your preferred topic below or explore our entire selection.

- ADMINISTRATION & CERTIFICATION
- ASSESSMENT
- AUDITING & QUALITY ASSURANCE
- GENERAL
- MANAGEMENT
- STUDENT INFORMATION & SUPPORT
- TRAINERS AND ASSESSORS
- TRAINING AND ASSESSMENT STRATEGY
- TRAINING
- VALIDATION
- BUNDLE TO SAVE

Do you require a template or
Or perhaps an engaging

Our templates have been tailor-made with care and expertise to ensure you receive the highest quality materials to benefit your everyday practices. We also have a selection of our past webinars available for purchase as well – just so you don't miss out!

Our templates and webinars cover a diverse range of topics, such as; Administration & Certification, Assessment, Auditing & Quality Assurance, CRICOS, Management, Student Information & Support, Training and Assessment, Validation.



\$49-\$95
depending on length of session

WHAT WE HAVE COVERED...

01

Currency
requirements

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Membership

03

Free PD

04

Other PD options

The background is a dark, textured surface covered with numerous question marks and exclamation points. These symbols are rendered in a variety of colors including blue, green, yellow, and purple, and have a hand-drawn, chalk-like appearance. They are scattered across the entire frame, creating a pattern that suggests inquiry and curiosity.

ANY QUESTIONS?

THANK YOU FOR YOUR COMPANY

If you have any queries or feedback relating to your membership benefits, or any general questions, do not hesitate to reach out!



Phone: 07 3866 0888

Email: members@velgtraining.com

Cindy Revell

Membership Coordinator – Your Contact Person for All Things Membership!

velgtraining.com

