

EEEE! My Training Package Has Changed!

Melanie Alexandra



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Melanie Alexandra

Education Services Advisor (Vocational Education, Skills & Training), Independent Schools Queensland

Having held a variety of roles within the Academic and Vocational Education and Training (VET) sectors over the past 25 years including trainer and assessor, Head of Faculty, Program Manager, RTO Manager, and Head of Quality Assurance, Melanie has won awards for excellence in teaching and learning, and outstanding leadership of young people in schools.

In recent years, Melanie worked as a Senior Lead Auditor for the Queensland and Curriculum Assessment Authority, conducting regulatory audits and registrations against the current VET Quality Framework and Standards for RTOs 2015, and has continued to provide support services to Registered Training Organisations as a VET Consultant in her own right.

Today, Melanie provides support, guidance, consulting and mentoring services as the Education Services Advisor of Vocational Education, Skills and Training for Independent Schools Queensland.

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Effective Practice



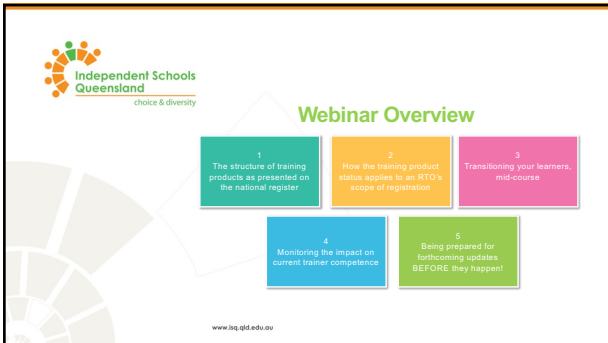
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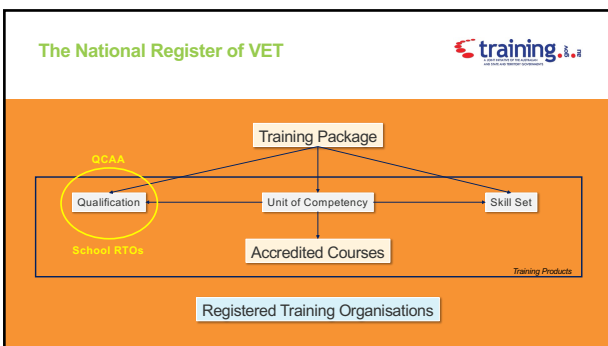


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Training package details
CUA - Creative Arts and Culture Training Package (Release 5.1)

Usage recommendation: **Current**

Mapping:

Mapping	Notes	Date
Supersedes CUA311 - Live Performance Training Package		15/Jan/2016
Supersedes CUA602 - Entertainment Training Package		15/Jan/2016
Supersedes CUA3 - Arts and Culture Training Package		15/Jan/2016
Supersedes CUA34 - Visual Arts, Crafts and Design Training Package		15/Jan/2016

Release Status: **Current**

Releases:

Release	Release date	Approval process	Compare
4.1 View details	21/Feb/2019	Minor upgrade (Approval date: 21/Feb/2019)	☐
4.0 View details	20/Dec/2018	Endorsement date: 20/Dec/2018	☐
3.0 View details	02/Nov/2017	Endorsement date: 02/Nov/2017	☐
2.0 View details	15/Jan/2016	Endorsement date: 21/Dec/2015	☐
1.0 View details	21/Nov/2013	Endorsement date: 09/Oct/2013	☐

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CUA31020 - Certificate III in Screen and Media (Release 1)

Usage recommendation: **Current**

Mapping:

Mapping	Notes	Date
Supersedes CUA30810 - Certificate III in Broadcast Technology		15/Apr/2021
Supersedes and is equivalent to CUA31010 - Certificate III in Screen and Media		15/Apr/2021

Release Status: **Current**

Releases:

Release	Release date
1 (This release)	16/Apr/2021

RTO X Scope of Registration

Code	Title	Extent	NSW	VIC	QLD	SA	WA	TAS	NT	ACT	Intl
CHC52015	Diploma of Community Services	Deliver and assess	✓	✓	✓	✓	✓	✓	✓	✓	
CUA31015	Certificate III in Screen and Media	Deliver and assess	✓	✓	✓	✓	✓	✓	✓	✓	
CUA31020	Certificate III in Screen and Media	Deliver and assess	✓	✓	✓	✓	✓	✓	✓	✓	
HLT33015	Certificate III in Allied Health Assistance	Deliver and assess	✓	✓	✓	✓	✓	✓	✓	✓	
ICT10115	Certificate I in Information, Digital Media and Technology	Deliver and assess	✓	✓	✓	✓	✓	✓	✓	✓	

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Equivalent vs Not Equivalent

CUA31020 - Certificate III in Screen and Media (Release 1)

Summary

Usage recommendation: **Current**

Release	Notes	Date
Superseded CUA30911 - Certificate III in Broadcast Technology		15/Apr/2021
Superseded and is equivalent to CUA31015 - Certificate III in Screen and Media		15/Apr/2021

Release Status: **Current**

Release: **Release**

Release	Release date
1 (This release)	16/Apr/2021

Equivalent means that the outcomes of the new and old (superseded) products are **equivalent**.

Not equivalent means that the outcomes of the new and old (superseded) products are **not equivalent**.



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Qualification details

BSB30515 - Certificate III in Business Administration (International Education) (Release 4)

Usage recommendation: **Deleted**

Superseded and is equivalent to **BSB30522 - Certificate III in Business Administration (International Education)**

Release Status: **Deleted**

Release	Release date	Current
1 (This release)	16/Apr/2021	☒
2 (This release)	17/Apr/2021	☐
3 (This release)	18/Apr/2021	☐
4 (This release)	19/Apr/2021	☐

Comparison reference: [Comparison Volume Implementation Guides are available from 18/1/2021](#)

Delivery: [BSB30515 associated to deliver this qualification](#)

Training packages that include this qualification

Code	Release	Current
BSB	Business Services Training Package	☒

At times, SSOs may **remove** a training package product from the national register without creating a revised version. There is essentially **'No Replacement'**.

Transition of Training Products



Transition period means where a training product has been **superseded, removed or deleted** from the National Register, the **allowable timeframe** within which the learner's training, assessment, and AQF certification documentation issuance must be completed or, in the case of a superseded training product, within which the learner is transitioned into the replacement training product, within which the

Source: Learner Transition / Transition and Validity Activity (2020)

Question...

Please type your response into the chat window

What concerns you the most when your training product is superseded or deleted and enters a period of transition?

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Extended Transition Timeframes

Example of extended period:

BSB30415 Certificate III in Business Administration – superseded 18 October 2020

Training product and code	Extended training, assessment and certification issuance period ends
BSB30415 Certificate III in Business Administration	19-Apr-22
BSB30415 - Certificate III in Business Administration (for school based learners only)	31-Dec-22

[View training product for superseded product details](#)

The Impact of Transitioning**Listed vs Non-listed Units of Competency**

A qualification comprises a 'list' of units of competency that we can select. These units are sometimes 'grouped' to represent a specific sub-topic area

e.g. ICT30120 Certificate III in Information Technology:

- Group A = Animation
- Group B = Basic Cloud Computing
- Group C = Basic Cyber Security Awareness
- Group D = Digital Media
- Group E = Generalist IT Support
- Group F = Work Ready Skills
- Group G = Networking
- Group H = Programming
- Group I = Systems
- Group J = Web Development

Listed Electives

"up to 2 units may be selected from the remaining 'listed' elective units or from this, or any other currently endorsed, training package qualification or accredited course at Australian Qualification Framework (AQF) Level 2, 3 or 4."

Non-listed electives
(imported into the qualification)

e.g., ICT30120 Certificate III in Information Technology

TOTAL: 12 Units of Competency, 6 x Core, 6 x Elective. Packaging Rules allow 2 x imported units of competency				Action
BSBORT301 Develop and extend critical and creative thinking skills	Core	Current Core Unit	n/a	Listed units continue to be delivered under CURRENT qualification
BSBVCSS301 Securely manage personally identifiable information and workplace information	Core	Current Core Unit	n/a	
BSBX1YV001 Work in a team	Core	Current Core Unit	n/a	
ICTICT1313 Identify IP, ethics and privacy policies in ICT environments	Core	Current Core Unit	n/a	
ICTPR302 Apply introductory programming techniques	Core	Current Core Unit	n/a	
ICTSAS305 Provide ICT advice to clients	Core	Current Core Unit	n/a	
ICTICT1219 Interact and resolve queries with ICT clients (Group E)	Listed Elective	Current Elective Unit	n/a	
ICTCLD401 Configure cloud systems (Group B)	Listed Elective	Current Elective Unit	n/a	
ICTSAS440 Monitor and administer security of ICT systems (Group C)	Listed Elective	Current Elective Unit	n/a	
ICTICT309 Create IT User documentation (Group F)	Listed Elective	Current Elective Unit	n/a	
BSBITEC403 Apply digital solutions to work processes	Non-listed elective	Current Elective Unit	n/a	Unlisted units STAND ALONE
BSBCMM201 Communicate in the workplace	Non-listed elective	Superseded (18.10.20)*	YES	

* ASQA extended transition period to 19 April 2022

Transition across to the **BSBCMM211 Apply communication skills** unit by this date.

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Transitioning Learners Mid-Course



What to do with those learners!



In many instances, all of the above will apply to an individual learner at point of transition

1. Record the outcome as 'competent' for the superseded unit

2. Issue statement of attainment for the successfully completed superseded unit to the learner

3. When enrolling learner on to replacement qualification, the RTO may report 'credit transfer' outcome for 'equivalent' unit

4. When enrolling learner on to replacement qualification, analyse components of new 'not equivalent' unit to ascertain 'gap' assessment requirements

- Where 'gap' assessment is conducted by the RTO, the previously issued superseded unit may be used as evidence of 'recognition' for some of the new unit work (partial assessment still required)
- Once additional assessment work has been successfully completed by the learner, the RTO may issue a 'competent' outcome for the new unit

5. Once the new qualification is completed the learner will have acquired an AQF statement of attainment for one or more units achieved under the superseded qualification PLUS an AQF certificate for the new qualification



Issuing Credit to Learners

Standards for RTOs 2015

Clause 3.5 The RTO accepts and provides credit to learners for units of competency and/or modules (unless licensing or regulatory requirements prevent this) where these are evidenced by:

- AQF certification documentation issued by any other RTO or AQF authorised issuing organisation; or
- authenticated VET transcripts issued by the Registrar.

Issuing credit for unit with same code and title

- Credit obligation
- One time competence
- Impact on clustering



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When 'Credit Transfer' is recognized as NEW LEARNING

QCAA: QCE Handbook, Version 3.0

Where is Credit Transfer recognised as NEW LEARNING for QCE purposes?

- When the competent award has not been previously recorded in the student's learning account (e.g., achieved elsewhere – statement of attainment).
- When the competent award is not already contributing QCE credit as part of another qualification.

Note: Consider the dates of achievement across qualifications incorporating the same unit(s) of competency. Plan for the QCE credit being claimed.

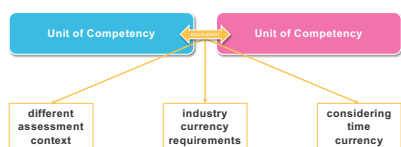


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Issuing credit for equivalent unit (not the same code and title)

The RTO **may** issue and report **credit** outcome where authenticated evidence is provided by the learner for achievement in an **equivalent** unit of competency

Why might an RTO **NOT** provide credit for an equivalent unit that is not the same code and title?

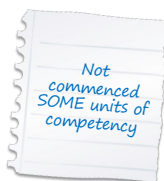


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1. Report the outcome for the **superseded** unit as 'superseded'.
2. Enrol on **new** unit of competency in **new** qualification.
3. Engage learner in learning and assessment activities for the **new** unit.
4. Once successfully completed, award 'competent' outcome for **new** unit.





1. Report the outcome for the superseded unit as 'superseded'.
2. Enrol on **new** unit of competency in **new** qualification.
3. Undertake analysis of 'gaps' between units to determine
 - assessment work completed on superseded unit that may be recognised as **valid prior learning** towards the **new** unit, and
 - remaining assessment work for learner to complete.
4. Engage learner in remaining learning and assessment activities for **new** unit.
5. Once complete award 'competent' outcome for new unit of competency.

POLL

Monitoring impact on evidence of trainer and assessor competence



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BSB30120 Certificate III in Business (NEW)		
BSBCRT311 Apply critical thinking skills in a team environment		C
BSBPPE201 Support personal wellbeing in the workplace		C
BSBWHS311 Assist with maintaining workplace safety		C
BSBSUS211 Participate in sustainable work practices	25%	C
BSSTWK301 Use inclusive work practices	25%	C
BSBKCM301 Engage in workplace communication		C
BSBTEC301 Design and produce business documents	25%	A
BSBTEC302 Design and produce spreadsheets	25%	A
BSBPPE301 Organise personal work priorities	25%	B
BSBTEC303 Create electronic presentations		A-G
BSBSTR301 Contribute to continuous improvement	25%	A-G
BSBINS202 Handle receipt and dispatch of information		A-G
BSBOP301 Maintain business resources		A-G

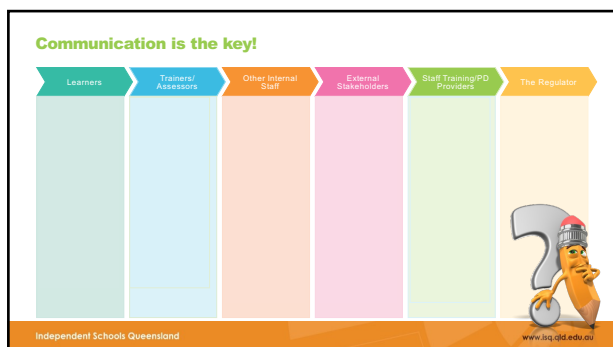
The RTO cannot assume that the trainers and assessors who were delivering the superseded training products are automatically competent and current to deliver the new training products.

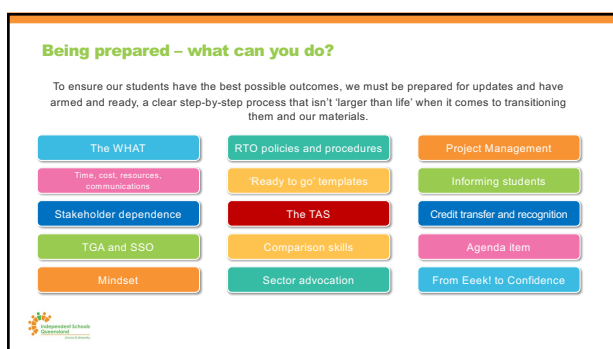
Unit of Competency	Evidence of Competence	Evidence of Currency	RTO Approval
BSBCRT311 Apply critical thinking skills in a team environment	Credentialed and/or experience	New industry currency activities	
NEW UNIT not previously delivered	RTO undertakes a review of <u>NEW EVIDENCE</u>	RTO undertakes a review of <u>NEW EVIDENCE</u>	✓

Trainer and Assessor Matrix Analysis

Check and sign your name (not required), an analysis of trainer and assessor competency and currency evidence must be undertaken to confirm completed requirements across units that have been newly added to scope. Use this table to highlight the need for new training, professional development or industry currency activity, separately to assess competence and currency of trainers and assessors responsible for delivering and/or assessing the new units of competency post-transition.

Supervisor/Trainer	(Name)			(Name)			(Name)		
	New Training	Professional Development	Currency Activity	New Training	Professional Development	Currency Activity	New Training	Professional Development	Currency Activity
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[Unit]	☐	☐	☐	☐	☐	☐	☐	☐	☐
[Unit]	☐	☐	☐	☐	☐	☐	☐	☐	☐
[Unit]	☐	☐	☐	☐	☐	☐	☐	☐	☐
[Unit]	☐	☐	☐	☐	☐	☐	☐	☐	☐
[Unit]	☐	☐	☐	☐	☐	☐	☐	☐	☐
[Unit]	☐	☐	☐	☐	☐	☐	☐	☐	☐
[Unit]	☐	☐	☐	☐	☐	☐	☐	☐	☐
[Unit]	☐	☐	☐	☐	☐	☐	☐	☐	☐
[Unit]	☐	☐	☐	☐	☐	☐	☐	☐	☐
[Unit]	☐	☐	☐	☐	☐	☐	☐	☐	☐
[Unit]	☐	☐	☐	☐	☐	☐	☐	☐	☐
[Unit]	☐	☐	☐	☐	☐	☐	☐	☐	☐
[Unit]	☐	☐	☐	☐	☐	☐	☐	☐	☐
[Unit]	☐	☐							





Transition Plan

RTO Name: _____

Transition Items [Click here to enter text.](#)

Transition text [Click here to enter text.](#)

Start date of plan [Click here to enter a date.](#)

Completion date [Click here to enter a date.](#)

Summary [Click here to enter text.](#)

Key Actions and Dates for Transition

Item	Date	Assigned by	Completed (date)
Communication with staff regarding release of new qualification and decision of dates	Click here to enter a date.	Click here to enter text.	Click here to enter a date.
Revision of new qualifications/units (new qualifications and unit mapping table in this plan)	Click here to enter a date.	Click here to enter text.	Click here to enter a date.
PD Planning for staff (update qualifications where gaps exist, PD, industry placement etc. needs for application to change scope)	Click here to enter a date.	Click here to enter text.	Click here to enter a date.
Redevelopment of training and assessment strategies, learning materials, assessment, resource documentation (including consultation and validation)	Click here to enter a date.	Click here to enter text.	Click here to enter a date.
Review and update marketing material	Click here to enter a date.	Click here to enter text.	Click here to enter a date.
Date for submission of application to change scope of registration	Click here to enter a date.	Click here to enter text.	Click here to enter a date.

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Source: "Veg Training Transition Plan" Template

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MORE INFORMATION

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WHAT HAPPENS NOW?

NEXT WEEK, YOU WILL RECEIVE AN EMAIL INCLUDING:

1. A Statement of Attendance
2. A link to event feedback survey
3. Access to the recordings from all sessions from the conference
4. PDF copy of the PowerPoints
5. PDF transcript of Chat Q&As
6. Additional supporting resources

PLUS!
An email with the link to access the bonus 10 x TAE webinar recordings

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